

8/11/2021

Chairman Sean Parks
315 W. Main St.
Tavares, FL 32778

Re: Administrative Leave and Resignation

Dear Chairman Parks,

As you know, my family has been going through a lot recently. Based on this, I humbly request administrative leave beginning August 12th, 2021 and ending August 24 at 5 PM.

Subsequent to that I am also submitting the following:

I hereby submit my resignation as County Manager effective August 24, 2021 at 5 PM, contingent on the following conditions approved by the Board of County Commissioners:

1. The 60-day notice of resignation specified in Section 10 A of my Employment Agreement is waived.
2. Authorization that I be paid and provided with benefits provided in Section 10 B of my Employment Agreement for termination without cause.
3. The attached On-Call Consulting Agreement is approved and executed by the Board of County Commissioners.
4. This resignation if not accepted in accordance with the conditions in the above 3 paragraphs is hereby withdrawn August 25, 2021.

Sincerely,


Alan Rosen